

**DODGE COUNTY HEALTH FACILITIES COMMITTEE MEETING
ADMINISTRATION BUILDING
127 EAST OAK STREET, 4th FLOOR – COUNTY BOARD ROOM, JUNEAU, WI 53039**

January 6, 2021

MINUTES

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:00 a.m. with the following members present:
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

COMMITTEE MEMBERS PRESENT

Larry Bischoff
Lisa Derr
Dan Hilbert
Karen Kuehl

NON-COMMITTEE MEMBERS PRESENT

None

ABSENT: Mary Ann Miller

ALSO PRESENT: Jim Mielke, Dodge County Administrator; Kim Nass, Dodge County Corporation Counsel; Dave Ehlinger, Dodge County Finance Director; Ed Somers, Clearview Executive Director/Administrator; Nicole Grossman, Director of Finance; and Jill Soldner, Administrative Secretary.

3. **PUBLIC COMMENT:** None.
4. **APPROVAL OF MINUTES OF THE DECEMBER 2, 2020 MEETING:** Motion made by Hilbert to approve the December 2, 2020 Health Facilities Minutes; seconded by Kuehl. Motion carried.
5. **VOLUNTARY AND INVOLUNTARY DISCHARGES:** There were five voluntary discharges (two were retirements) and no involuntary discharges to report.
6. **CENSUS REPORTS:**

Clearview Brain Injury Center:	13 of 30
Clearview:	90 of 120
Clearview Behavioral Health 1/2/3/4:	31 of 40
ICF-IID (formerly FDD):	34 of 46
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	17 of 20

7. **ADMINISTRATOR'S REPORT:** PowerPoint presentations were given by Dodge County Corporation Counsel Kim Nass, Executive Director Ed Somers, and Finance Director Nicole Grossman.
- **Discussion of Request for Proposals Process ~ Presentation by Kim Nass, Corporation Counsel:** Corporation Counsel Kim Nass gave a presentation on Dodge County's Procurement Policy. The policy was created on May 31, 2017; it was reviewed and approved by the Dodge County Finance Committee. It was revised and approved by the Finance Committee on November 5, 2019, with an effective date of January 1, 2020. Nass gave an overview of the policy and went over the differences between Requests for Bids ("RFBs"), Requests for Proposals ("RFPs"), Requests for Quotations ("RFQs"), and Requests for Information ("RFIs").
 - **2021 Financial Initiatives:** Executive Director Somers reviewed 2021 financial initiatives presented to the Committee at its August 2020 meeting.
 - Competitively taking bids for service and supply contracts (therapy, linen, etc.).
 - Converting from cable TV to satellite TV.
 - Exploring options for the Medical Director services.
 - Investigating specialty wheelchair purchasing vs. rental of specialty wheelchairs.
 - Importing Tyler Munis into MatrixCare (Clearview's Accounts Receivable software) to provide user friendly financials to Clearview Department Heads and implementing spending controls based on census.
 - **Contracts Coming Up for Bid:**
 - **Therapy Services:** Requests for Proposals are now closed for therapy services; the winner will be awarded on January 11, 2021. The new contract will begin on March 1, 2021. The contract will conform with the Patient Driven Payment Model ("PDPM"), will improve indemnification provisions, will improve financial terms, and will continue to provide the same high quality service.
 - **Linen Services:** Requests for Proposals will be issued later in January 2021, with the new contract beginning on April 1, 2021. If the current contract had not been terminated, it would have automatically renewed for another five years. The current contract has fuel surcharge and linen replacement charges; the new contract needs cleaner pricing.
 - **Satellite Services:** The cable contract will be ending with satellite services starting. Going with satellite will be a cost savings, there will be an in-house channel, Clearview can make better use of its motion picture license, and will be able to view live broadcasts of bands and religious services.
 - **Financial Update ~ Nicole Grossman:** Finance Director Grossman updated the Committee with the 2020 budget status and year-to-date financials through November 30, 2020.
 - **CARES Act Funding:** Since mid-April 2020, a total of \$2,025,941.56 has been received in CARES Act funding, with three payments most recently being received in December 2020.

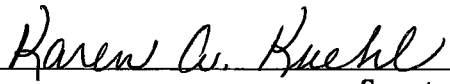
- **Routes to Recovery:** Reimbursement in full has been received in the amount of \$199,399.81. Numerous COVID related supplies have been purchased to benefit the residents and staff: updated air handlers, a Skytron 1140 Sentry Robot (delivers a strong germ deactivating UV dose), a LiteGait (rehabilitation equipment used for treatment of residents), office reconfiguration, an Aqua Phase AQ-3000 (wheelchair washer), visitation barriers, and individualized activities.
- **Consider, Discuss, and Take Possible Action to Write Off Clearview Receivables:** Finance Director Grossman reviewed the account balances that are uncollectable and were presented to the Health Facility Committee in the amount of \$104,816.78, notifying them of the uncollectible accounts. This information will be shared with the Finance Committee. Motion by Derr to write off Clearview receivables in the amount of \$104,816.78; seconded by Kuehl. Motion carried.
- **Update: COVID-19:** Executive Director Somers presented the Committee with the following updates on COVID-19:
 - **Testing:** Despite Dodge County's positivity rate dropping below 10%, COVID-19 testing at Clearview continues to occur once a week for residents and twice a week for staff. If Dodge County continues to stay below 10% for 14 days in a row, testing frequency may be reduced based on outbreak status. Clearview continues to be in outbreak status since they have not had 14 consecutive days of zero positive staff or resident tests. While in outbreak status, all staff and residents must be tested every three to seven days. The State of Wisconsin has committed to fund required testing through March 2021.
 - **Focused Infection Control Survey:** Focused Infection Control Surveys are conducted by the Department of Health Services every time a resident tests positive for COVID-19. The State was at Clearview on December 22, 2020, in response to positive test results on the E2, F2, and IID households. The survey for the IID household will be held at a later as there was not a correct surveyor present to conduct it. No citations were issued.
 - **Household COVID Status:** Four households are currently on quarantine or isolation. The IID households were hit hard, with a total of six COVID-19 deaths. There was one COVID-19 death on the E2 household. Hospice provided grief counseling to staff the week of December 28, 2020.
 - **Personal Protective Equipment Inventory:** An update on Clearview's Personal Protective Equipment ("PPE") inventory as of January 4, 2021, was provided. Clearview is in the process of replenishing medium sized gloves, gowns, and N95 masks. There is approximately three months of the other supplies on hand.
 - **COVID Infection Control Incentive Payments:** Incentive payments to facilities are based on two measures: (1) the facility positivity rate must be lower than the County's positivity rate; and (2) the COVID mortality rate is less than 10%. Clearview received the highest incentive payment in the State in December: \$568,611.01. All payments are subject to audit. A check in the amount of \$72,746.23 was received for the Brain Injury Center.
 - **COVID Vaccine:** Clearview was among the first Wisconsin nursing homes to receive the Moderna vaccine. Each facility has three clinics; the first doses delivered at the first and second clinics, and the second doses delivered at the second and third clinics. Clearview was informed on December 21 about the clinics; the first clinic was held on December 28 and

29, 2020. Consent forms were mailed to the residents' families on December 22, with staff obtaining verbal consents. The vaccine was well received by the residents, with 90% receiving the vaccine. Residents having a positive COVID test within the last 14 days could not receive the vaccine on December 28/29, 2020. Some residents would not take the vaccine from the pharmacist, with a handful outright refusing it. Between 160 and 170 staff took the vaccine at the first clinic; some did not get the vaccine due to vacations/holiday time off, and others were waiting to see how staff from the first clinic were affected by the vaccine. Approximately 330 doses were administered between residents and staff; we are waiting for the final number from the pharmacy. The vaccine is not mandatory while it is under the "Emergency Use Authorization." Once full authorization is given, many organizations anticipate making the vaccine a condition of employment. The proposed Assembly bill prohibits employers from making the vaccine mandatory.

8. **APPROVAL OF FRIENDS OF CLEARVIEW EXPENDITURES:** Motion by Hilbert to approve the requested expenditures in the amount of \$1,959.92; seconded by Kuehl. Motion carried.
9. **NEXT MEETING DATE AND TIME:** *Tuesday, February 2, 2021, at 8:00 a.m.*, in Rooms 1H and 1I, 127 East Oak Street, Juneau, Wisconsin.
10. **ADJOURN:** There being no further business to come before the Committee, Motion by Hilbert to adjourn; seconded by Derr. Motion carried. Meeting adjourned at 9:58 a.m.

Dated this 2nd day of February, 2021.

Respectfully submitted,


_____, Secretary